

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
Washington, D. C.

East Central Division

1940
Wheat Allotment Procedure

SECTION I. Farms for which wheat allotments will be established for 1940.

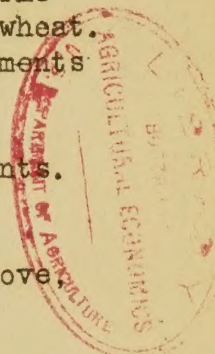
- A. Wheat allotments for 1940 will be established for all farms within each county on which wheat was seeded for harvest in one or more of the years, 1937, 1938, and 1939, that have a normal production of 100 bushels or more for market. The sum of the wheat acreage allotments established for all such farms will be equal to at least 97 per cent but not more than 100 per cent of the share for such farms of the county wheat allotment. All such farms will be hereafter referred to as "OLD" wheat allotment farms.
- B. Wheat allotments will be established for farms on which wheat was not seeded for harvest in any of the years 1937, 1938 and 1939 but for which a wheat allotment of 10 acres or more is requested for 1940. Not more than 3 per cent of the county wheat allotment will be apportioned to these farms. All such farms will be hereafter referred to as "NEW" wheat allotment farms.
- C. Usual acreages of wheat will be determined for all farms in each county normally planting 10 acres or more of wheat. For purposes of establishing usual acreages and allotments all such farms will be divided into two groups.

Group I will include all farms with wheat allotments. This group will consist of -

- A. Old wheat farms referred to in paragraph A above and
- B. New wheat farms referred to in paragraph B above.

Group II will include all farms normally planting 10 or more acres of wheat but whose normal annual production of wheat for market is less than 100 bushels. Usual wheat acreages will be determined for all farms in Group II but no wheat allotments will be established for farms in this group.

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- D. A farm for the purpose of establishing a 1940 wheat allotment will be the same as that determined for purposes of the 1939 Agricultural Conservation Program (Definition-ECR-301)

SECTION II. Determination of wheat allotments for farms on which wheat was seeded for harvest in one or more of the years 1937, 1938 and 1939.

- A. The following procedure will be used for establishing 1940 wheat allotments:

1. Determination of period to be used in calculating "Usual Wheat Acreages."

The three year period 1936 to 1938, inclusive, shall be used in determining "Usual" wheat acreages, if the county committee considers this three year period as representative of usual acreages of wheat within the county. If the county committee determines that this three year period is not representative of usual acreages of wheat grown within the county and that a longer period of years should be used in order to indicate customary crop rotation systems followed the year 1935 or the years 1934 and 1935 may be included in the period if prior approval is obtained from the State committee.

2. Use of the Wheat Data Sheet, ACP-59, in recording acreage data and other information for individual farms.

A Wheat Data Sheet, ACP-59, must be on file for 1940 on each farm within the county eligible to receive a wheat allotment. In cases where Wheat Data Sheets were filed for 1939 it will not be necessary to file new forms for 1940.

Clerks in county offices shall fill in ACP-59, Wheat Data Sheets, as follows:

(a) Column 1, Section 1. Enter on the left side of this column for each of the years in the period selected by the county committee for use in determining the "Usual" wheat acreages, the acreage of wheat seeded on the farm for harvest in such year. If no wheat was seeded for harvest in any year, enter the word nona. If no information is available relative to wheat acreage for any year, leave the space for such year blank.

In addition to the seeded acreage entered in this column enter on the right side of the column the acreage diverted from wheat, if any, for payment under Agricultural Adjustment or Conservation Programs. A plus sign (+) should be entered between the seeded acreage entry and the diverted acreage entry for each year.

The acreage diverted from wheat on any farm for any year will be determined by the county committee. In order to credit a farm with an acreage diverted the farm must have received payment for wheat in the years 1934, 1935 or 1936; seeded a smaller acreage of wheat than the normal acreage for the farm in 1936 or 1937 and there was a payment for general diversion on the farm; or in the case of 1938 seeded an acreage less than the 113 per cent of 1938 wheat acreage allotment and qualified for a 1938 agricultural conservation payment. In no case will the credit for acreage diverted exceed the difference between the actual acreage of wheat and the applicable wheat base, normal acreage or 113 per cent of the wheat allotment.

The maximum acreages of wheat diversion under agricultural adjustment and conservation programs in the years 1934 to 1938 which can be permitted for any farm are as follows:

1934	15% of old wheat base
1935	10% of old wheat base
1936	5% of old wheat base, or 15% of General s-d-base if no 1936 wheat base was established for the farm.
1937	15% of General s-d-base
1938	113 per cent of the 1938 wheat allotment minus the larger of the 1938 seeded acreage of wheat or the allotment.

In all cases where accurate wheat acreage records are on file in the county office, the acreages from such records shall be used. Where acreage records are not available in the county or are not accurate, provisions shall be made for obtaining accurate acreage records.

(b) Column 1, Section 2, Line 22. Enter here the acreage of farm land in the farm. If the Wheat Data Sheet was filed in 1939 and there is an entry on line 21, such entry will be copied in line 22, unless such acreage has been corrected due to more recent measurements.

(c) Column 2, Section 2, Line 22. Enter here the acreage of cropland in the farm. If the Wheat Data Sheet was filed in 1939 the entry on line 21 shall be copied in line 22 unless the acreage recorded on line 21 has been corrected due to more recent measurement.

(d) Column 3, Section 2, Line 22. No entry shall be made in this column for 1940.

(e) Section 3, Line 23. Enter here such information with respect to customary crop rotation practices on the farm as is of record or as is supplied by the farmer or another familiar with the farm.

(f) Section 3, Line 24. Enter here such information with respect to the type of soil on the farm as is of record or as can be obtained from the farmer or others familiar with the farm. Such information should be in the form of descriptive terms as: sandy, clay, light, heavy, etc., and should be accompanied by remarks relative to the suitability of the soil to the production of wheat, tendency to erode, etc.

(g) Section 3, Line 25. Enter here remarks describing the general topography of the land such as hilly, rolling, flat, rocky, etc., accompanied by remarks relative to the suitability of the land to the production of wheat from the standpoint of topography. Such information may be obtained from record, or may be supplied by the farmer or others familiar with the farm.

B. Determination of "Usual" Wheat Acreages for "OLD" Farms.

The first step toward the establishing of a wheat acreage allotment for any farm is the determination of a "usual" wheat acreage for the farm. The "usual" wheat acreage will be determined in the following manner:

The "usual" wheat acreage for each such farm shall be the average of the acreages seeded plus the acreages diverted as recorded in Column 1, Section 1 of the Wheat Data Sheet for the period chosen according to Section II, subsection A; Provided that, before such average acreage for a farm is calculated the county committee may exclude the acreages recorded as seeded and diverted for one or more of the years under the following conditions:

1. If it is determined that the acreage seeded plus the acreage diverted for any of the years was abnormally low due to extreme flood or drought such acreage or acreages shall be excluded.

2. If it is determined that the acreage seeded plus the acreage diverted for any of the years was abnormally high due to failure of crop other than wheat, such acreage or acreages shall be excluded.

3. If it is determined that the acreage seeded plus the acreage diverted for any of the years is not typical of the acreage which would ordinarily be seeded on the farm for harvest in 1940, taking into consideration the customary crop rotation practices; changes in crop rotation practices; or a change in the acreage of cropland on the farm, such acreage or acreages shall be excluded.

4. If for any of the years no accurate acreage data are available such year or years shall be excluded.

The acreages excluded according to the above-provisions shall be designated by striking through these entries or the proper spaces for these entries in Column 1. The total of the remaining seeded and diverted acreages shall then be calculated and entered on line 18. Average seeded and diverted acreage will then be determined by dividing the total on line 18 by the number of entries in lines 7 to 11 that were used in obtaining the total and the result entered on line 19. The average of the seeded and diverted acreages entered on line 19 will be considered as the "usual" seeded wheat acreage and will be entered in Column 4, Section 2, Line 22. If for any farm all of the acreages recorded in Column 1, Section 1, are excluded, the "usual" wheat acreage for such farm shall be determined by applying to the acreage of cropland on such farm the ratio of wheat to cropland determined in accordance with instructions outlined in Section V of this bulletin.

To illustrate the procedure to be followed in carrying out these instructions there are set forth below seven example farm histories of wheat acreage seeded for harvest and diverted for payment. The examples are for a county where the years 1934-1938, inclusive, is the chosen period and the totals and averages have been computed accordingly.

In the first example a farm is shown that has a consistent seeded and diverted acreage. The second indicates a farm on which a year was abnormally low due to flood or drought. The third example shows an unusually large acreage was planted in one year because of failure of other crops, or it might have been because of other factors occasioned by conditions other than crop rotation practices. The fourth example indicates a farm where wheat has been grown in only two years of the 5 year period and these acreages are not consistent and the farm

should be handled by use of the ratio procedure. The fifth and sixth examples indicates special types of crop rotation in which wheat is grown in alternate years.

Year	Total Wheat Acreage Seeded and Diverted for Payment					
	1	2	3	4	5	6
1934	22	30	31	10	0	20
1935	24	33	28	0	21	0
1936	20	28	32	0	0	22
1937	23	4	28	0	22	0
1938	25	27	50	25	0	21
1939	23	27	30	30	20	0
Total acreage						
Remaining	114	118	119	0	0	63
Usual Acreage	23	29	30	7 *	0	21

* To be determined by factor.

C. Adjustment of "usual" wheat acreages for type of soil and topography of the land.

Topography of the Land.

1. Column 5, Section 2, Line 22. No entry will be made in this column for 1940.

2. Column 6, Section 2, Line 22. The county committee with the assistance of community committees, farm supervisors, and others familiar with individual farms shall review the "usual" acreages as recorded in Column 4, Line 22, in the light of the remarks with respect to the type of soil and topography of the land on each farm made in lines 24, and 25 of Section 3. For farms with respect to which the variation in the adaption of the soil to the production of wheat and the topography of the cropland from the average for the county or community is not reflected in the "usual" wheat acreage determined for the farm such "usual" acreage shall be adjusted upward or downward so as to reflect such variation in type of soil and topography, provided that, any such adjustment for any farm shall not exceed 25 per cent.

- D. Limits for total usual acreages for Group IA and Group II farms.

The total of the usual acreages determined for all Group IA farms will not exceed the average of the sum of the 1937 and 1938 seeded acreages for the Group IA farms.

Likewise the total of the usual acreages determined for Group II farms will not exceed the average of the sum of the 1937 and 1938 seeded acreages for the Group II farms.

The method of determining the limits for the total of the usual acreages for each group is outlined in subsection D of Section V

- E. Farm wheat allotments.

Column 7, Section 2, Line 22. Farm wheat allotments for old wheat farms will be calculated in the State office from the wheat listing sheets. Instructions for filling out the listing sheets are outlined in Section IV of this bulletin.

SECTION III. Determination of wheat allotments for farms on which wheat was not seeded for harvest in any of the years 1937, 1938, and 1939.

- A. Clerks in County office shall fill out the Wheat Data Sheet, ACP-59, as follows:

(1) Column 1, Section 1. If reliable records of wheat acreages for any of the years 1928 to 1935, inclusive, are available such acreages shall be entered in this column.

(2) Column 1, Section 2 Line 22. Enter here the acreage of farm land in the farm.

(3) Column 2, Section 2, Line 22. Enter here the acreage of cropland on the farm.

(4) Column 3, Section 2, Line 22. This space shall be left blank.

(5) Column 4, Section 2, Line 22. The heading of this column shall be changed to read: "Requested Wheat Acreage Allotment". Enter here the wheat acreage allotment requested for the farm for 1940.

(6) Column 5, Section 2, Line 22. Enter here a wheat acreage figure obtained by multiplying the acreage of cropland in column 2, line 22 by the ratio of wheat acreage to cropland determined pursuant to Section 5 of this bulletin. Change the heading of this column to read, "Calculated Allotment".

(7). Section 3, Lines 23, 24 and 25. The information to be entered in this Section will be obtained according to the instructions outlined in Section II of this bulletin.

B. Preliminary Wheat Allotments.

Column 6, Section 2, Line 22. The heading of this column shall be changed to read, "Preliminary Allotment". The county committee with the assistance of community committees, farm supervisors, or others shall determine for each farm a preliminary acreage allotment which is comparable to the allotments determined pursuant to Section II of this bulletin, for other farms in the county which are similar with respect to tillable acreage, crop rotation practices, type of soil and topography; provided, that such wheat acreage allotments for any such farm shall not exceed the acreage entered in Column 4, Line 22, or the acreage entered in Column 5, Line 22, whichever is the smaller.

In making these determinations, consideration shall be given to such indications of wheat acreages seeded for the years previous to 1936 as are available in Column 1 of Section 1 and to the information with respect to crop rotation practices, type of soil and topography of the land as entered in Section 3.

C. Farm Wheat Allotments.

Column 7, Section 2, Line 22. The preliminary wheat allotments as determined above and as entered in Column 6, Line 22, shall be adjusted in the State Office so that the total of all such allotments for such farms shall not exceed 3 per cent of the county wheat acreage allotment. When the wheat listing sheets are returned from the State office, the clerks in the county office shall transfer the wheat allotments from the listing sheets to column 7, Section 2, line 22.

SECTION IV. Use of Form ECR-338, Wheat Listing Sheet, in County Office.

Before tabulating the necessary data from Form ACP-59, Wheat Data Sheets, to the Wheat Listing Sheets the county clerks shall separate the Wheat Data Sheets for each community into two groups as follows:

Group I. Allotment Farms.

A. "Old" Allotment Farms. The Wheat Data Sheets covering those farms on which wheat was seeded for harvest, one or more of the years 1937, 1938 and 1939, and for which wheat acreage allotments are to be determined according to the procedure outlined in Section II of this bulletin.

B. "New" Allotment Farms. The Wheat Data Sheets covering those farms on which wheat was not seeded for harvest in any of the years 1936, 1937, and 1938, and for which acreage allotments are to be determined according to the procedure outlined in Section III of this bulletin.

Group II. Non-allotment Farms.

The Wheat Data Sheets or wheat data, covering those farms normally planting 10 acres or more of wheat and producing less than 100 bushels for market.

When the Wheat Data Sheets have been divided into the above groups the data thereon will be transferred to the wheat listing sheet, Form ECR-338, in the following manner:

A. Group IA. "Old" Allotment Farms.

1. Column 1.--Enter the farm serial number.
2. Column 2.--Enter name of farm operator.
3. Column 3.--Enter the acreage of cropland on the farm as recorded in Column 2 of Section 2 of the Wheat Data Sheet.
4. Column 4.--(Optional) Enter the acreage of wheat seeded on the farm for harvest in 1936 as recorded on line 9, Column 1, Section 1 of the Wheat Data Sheet.
5. Column 5.--Enter the acreage of wheat seeded on the farm to harvest in 1937 as recorded on Line 10, Column 1, Section 1 of the Wheat Data Sheet.

6. Column 6.--Enter the acreage of wheat seeded on the farm for harvest in 1938 as recorded in Line 11, Column 1, Section 1 of the Wheat Data Sheet.
7. Column 7.--Enter the adjusted "usual" wheat acreage to be used in calculating the 1940 wheat acreage allotments as recorded in Column 6, Section 2, of the Wheat Data Sheet.
8. Column 8, 9, 10, 11 and 12.--Make no entries in these columns of the listing sheet until further notice.

B. Group IB. "New" Allotment Farms.

1. Columns 1, 2, and 3.--Follow the same instructions outlined above for Group IA farms.
2. Column 4.--Change the heading of this column to read "Requested Allotment", and enter the allotment requested for the farm for 1939 as recorded on line 22, Column 4, Section 2 of the Wheat Data Sheet.
3. Column 5.--Change the heading of this column to read "Calculated Allotment" and enter the acreage recorded on line 22, Column 5, Section 2 of the Wheat Data Sheet.
4. Column 6.--Change the heading of the column to read "Preliminary Allotment", and enter the acreage recorded on line 22, Column 6, Section 2 of the Wheat Data Sheet.
5. Make no entries in the remaining column of the wheat Listing Sheet.

C. Group II. Non-allotment Farms.

Follow the same instructions outlined above for Group IA farms.

SECTION V. Summarization of Data on Wheat Listing Sheet, and Performing necessary calculations in county office.

- A. Calculate for Group IA "Old" farms totals by communities (or for the county) of columns 3, 5, 6, and 7.
- B. Calculate for Group II, Non-allotment Farms, county totals for columns 5, 6 and 7.
- C. Calculate for Group IA only, for each community (or for the county) the ratio of the adjusted usual acreage to cropland by dividing the total usual acreage, Column 7, by the total cropland, Column 3. Express these ratios as percentages to one decimal place (viz. 43.6%). These ratios will be used in calculating "usual" wheat acreages in cases where all years are excluded according to the provisions of Section II, B, of this bulletin. They will also be used to calculate the maximum allotment for "new" farms according to the provisions of Section III, A of this bulletin. If ratios of usual acreages to cropland are available for a county from the calculations made under the 1939 wheat allotment procedure, the same ratios may be used in this procedure for 1940 and the above calculations need not be made.
- D. Calculate for Group IA and Group II farms the county limits for total usual acreages as follows: Add for each group separately the total of the seeded acreage of wheat for 1937 to the corresponding acreage for 1938 and divide by 2 (Column 5 plus column 6 \div 2).

SECTION VI. Reserve for new farms or farms not covered by Wheat Data Sheets and for increase in allotments due to appeals.

A reserve of not to exceed 3% of the county wheat allotment will be provided for allotments for new farms or farms that may not have been covered by Wheat Data Sheets and for any upward revisions due to appeals. At the time the wheat listing sheets are sent to the State office for final calculations of wheat allotments the County Committee will indicate the number of acres to be held in reserve for these purposes.

A strenuous effort should be made to obtain a Wheat Data Sheet on every wheat farm. Furthermore, the allotments should be so carefully established that few, if any, appeals will be found to justify an upward revision of wheat allotment.

SECTION VII. Report of Progress of work on wheat acreage allotments.

The county office shall make reports each week of the progress made in setting individual farm wheat allotments as instructed by the State office.

1940 WHEAT LISTING SHEET

County and State
Group No.

Wheat Farms

Firm Serial No.	Name of Operator	Crop- land	Wheat Seeded for			Adjusted Usual Acreage	1940 Allotment	(10)	(11)	(12)
			1936	1937	1938					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		

